

SECRET

22 September 1970

MEMORANDUM FOR : [redacted]  
CIA Records Administration Officer

THROUGH : DDI Records Administration Officer *noted. WAF*

SUBJECT : Change in Disposition Instructions for [redacted]  
[redacted] Files

REFERENCE : DCS Records Control Schedule 25.041-70, Item 36a

1. Attached is a revision of the referenced schedule. The changes are as follows:

- a. Disposition Instructions are changed to read:  
"Temporary. Destroy twenty-five years after deposit in Records Center."
- b. The last paragraph of the File Identification is changed to read: "...five years after the date of the last document filed therein."

2. The destruction of DCS [redacted] files in February 1969 had a serious adverse effect on our operations. Valuable documents concerning our relationships [redacted] were lost as was other material of important historical significance. It is in the best interest of the Agency that the DCS [redacted] files be held in Records Center for the above stated period.

[redacted]

JAMES R. MURPHY  
Director, Domestic Contact Service

Attachment:  
As stated above

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification